

To

The Hony. Secretary,
BPCL KRECCS Ltd., E-213, Ambalamugal,
Ernakulam Dist. - 682302



APPLICATION FOR EDUCATION LOAN

1.	Name of the Applicant (In block letter)	
2.	Member No.	
3.	Staff No. & Department	
4.	Designation & Full Address	
5.	Contact Tel. Extn. No. / e.mail id/ Mobile No.	
6.	Name of the Student	
7.	Date of Birth & Age	
8.	Sex	Male ☐ Female ☐
9.	Name of the Proposed course of Study	
10.	Name of the Institution	
11.	University	
12.	Duration of Course	
13.	Date of Commencement of Course	
14.	Tuition Fees	
15.	Essential Books & Stationery equipments if any	
16.	Maintenance Expenditure	
17.	Total Loan Amount	
18.	Retirement date of Parent	
19.	Signature of the Applicant	Date :

DECLARATION OF SURETIES

We hereby give our consent to stand as sureties for the education loan to the above member, in the event of default of by Shri/Smt.....We undertake to make good the losses to the society's conditions of recovery of the defaulted amount through our Salary.

Signature 1)

2)

Name

Name

Staff No.

Staff No.

Member No.

Member No.

Retirement on:

Retirement on:

AGREEMENT WITH THE PAY DISBURSING OFFICER

From,

To the pay Disbursing Officer

Name:

BPCL-KR /CREAS /BPCL ECS E-226

Staff No:

Ambalamugal

Designation :

Sir,

We 1).....2).....
and ' 3).....having availed a credit facility from BPCL Kochi Refinery Employees' Co-op: Credit Society Ltd.E-213, Ambalamugal, for Rs.....here by authorised you to recover from and out of our salaries/wages or any other sum due to us and pay such sum or sums to BPCL KRECCS., Ltd No.E-213 in payment of all or any instalment of loan or loans and all other sums that may be due from time to time and at any times become due and payable by us to the Society towards the instalment / instalments of education loan / loans, or other sums that may be due and payable by us to the Society. We agree to accept as sufficient evidence of our liability as demand from the officer of the society. We agree that you may make recoveries from our salaries or wages or any sum to us, in the manner mentioned above so long as we continue to be member of the society. We shall not at any time to ask for the suspension of the recovery.

(Borrower)

(Sureties)

Signature

1) Signature

Name & Staff No.

Name & Staff No.

2) Signature

Name & Staff No.

1) Witness:- Signature Name & Staff No.

1.

2.

Place: Ambalamugal

Date:

AGREEMENT WITH THE SOCIETY

To

The Hony. Secretary

BPCL - Kochi Refinery Employees' Co-operative

Credit Society Ltd. No.E-213, Ambalamugal

I.....agree to the loan or loans and other sums that may at any time and from time to time become due and payable by me to the society being recovered by the society from my monthly salary through the officer, for the time being disbursing such salary. I here with furnish an agreement authorising such officer to effect recoveries from my salary as and when it is necessary

Name:

Staff No:

Signature:

BPCL KOCHI REFINERY EMPLOYEES' CO-OPERATIVE CREDIT SOCIETY LTD. E-213

LOAN VOUCHER

Paid to Mr. / Ms. Staff No.

an amount of Rs.as Education Loan @% interest

Received Rs.(Rupees

.....only)

Date

Voucher No.

.....
(Signature of the borrower)

FOR OFFICE USE ONLY

1.	Share Capital	Rs	EL No & Date.....
2.	Average take Home pay (Previous 4 months)	Rs.	
3.	Total cost	Rs.	
4.	Loan sanctioned to the member	Rs.	
5.	Instalment & Rate of interest	Instalmentinterest.....%	
6.	Details of payment:-Vr.No	Ch.No	Dt.

Checked by

Approved by

President/ Secretary

Director

Director

EDUCATION LOAN

LT/ No:	Outstanding Rs.	Monthly Cutting Rs.
HPL No:	Outstanding Rs.	Monthly Cutting Rs.
EML No:	Outstanding Rs.	Monthly Cutting Rs.
OL No:	Outstanding Rs.	Monthly Cutting Rs.
VL No:	Outstanding Rs.	Monthly Cutting Rs.

NIDHI MONTHLY RECOVERY Rs.

RD MONTHLY RECOVERY Rs.

TOTAL RECOVERY Rs.

DUES

BORROWER Rs.		SURETY Rs.		SURETY Rs.	
AMOUNT APPLIED					
AMOUNT SANCTIONED					
RISK FUND					
CHEQUE AMOUNT					
BANK STANDING INSTRN.					

NOTE:

- ☞ Please fill up the application in all respects to avoid delay
- ☞ Attach Proof of admission of Course
- ☞ Produce latest four months pay slips along with this application
- ☞ Cheque will be issued in the name of institute
- ☞ The loan amount shall not exceed 80% of the total cost or 20 Lakhs whichever is less
- ☞ Mark Sheet of last qualifying examination for school and graduate studies in India.
- ☞ Schedule of Expense of Course

Date:

From,

To,

The Hon. Secretary
BPCL KRECCS LTD No. E-213
Ambalamugal.

Dear Sir,

Declaration/Affidavit

I.....hereby declare that I am availing an Education
Loan for the study of my son/daughter/myselfamounting to
Rsfor the course of.....

I clearly state that the amount of this loan is utilized only for the purpose of the education of
my ward.

I also declare that I am not availing any other education loan from other institutions for the
above study of ward.

Thanking you,
Yours faithfully,

Signature of Applicant :
Name of Applicant :

Recommended By :
Director's Signature:

Signature of Witness :
Name of Witness :
Staff No. :